



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

MARION FAMILY YMCA NOTICE OF POSITION VACANCY Program Manager - February 26, 2020

Helping Marion's youth learn, grow and thrive.

Position Overview: Under the direction of the Senior Director and in accordance with the Strategic Road Map of the Marion Family YMCA, the Program Manager will build personal and meaningful relationships with members, participants, volunteers, guests and donors through hands on program and service delivery & will help members connect with one another and with the Y.

This position supports the potential of all youth by developing & leading programs and activities; and leading staff to facilitate youth programming. Those programs include School Age Child Care, School Days Out & Snow Day Program, Birthday Parties and Summer Day Camp. as well as supporting membership experience.

Position Requirements: Position requires a person with experience in youth development and education. Prefer candidate with a bachelor's degree and 1 to 2 years' experience working with programs that nurture the potential of youth and teens and who meets qualifications to be an ODJFS child care administrator. Candidate must exhibit excellent relationship building skills with youth and families; good organizational skills; understanding of the YMCA mission and ability to communicate effectively with people of all ages and backgrounds. CPR and First Aid certifications are required, but may be obtained within 90 days of hire.

Physical Requirements: Incumbent must be able to move freely and quickly throughout the YMCA facility; move easily across a variety of indoor and outdoor surfaces; participate in typical indoor and outdoor children's games and sports; watch and listen to the activities of a group of children; communicate effectively with people; use a computer with a keyboard; bend and lift; and lift up to 25 pounds.

Position Status & Information

- Non-exempt, Full Time
- Wage Range: \$11.40-\$13.20

Benefits

- Eligible to participate in health insurance
- Life, short-term and long term disability insurance premiums fully paid by the Y
- YMCA Retirement after meeting eligibility requirements
- 403B Plan
- Flexible Savings Account
- YMCA Household Membership
- Other Benefits per Personnel Policy
- Career Development Trainings and Opportunities

Timeline

- Applications Accepted until position is filled

Submit the following electronically or hard copy to Nathan Strome, Senior Director

- Marion Family YMCA Employment Application
- Resume that includes ODJFS Administrator qualifications
- Cover letter
- 3 references (at least one employment and at least one that can speak to your work with children)

MARION FAMILY YMCA WOPAT YMCA CENTER

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